

**Minutes of the Swimming New Zealand  
123<sup>rd</sup> Annual General Meeting  
Held at Brentwood Hotel, 16 Kemp Street, Kilbirnie,  
Wellington on Sunday 29<sup>th</sup> September 2013**

**PRESENT**

***Board***

Brent Layton (Chairman), Clive Power, Geoff Brown, Bruce Cotterill, Ian Hunt

***Life Members***

John Mace (SNZ President), Don Stanley, Ian McPhee

***Regional delegates***

Carlrine Gillespie, Celia Honiss (Northland), Teresa Stanley, Willem Coetzee (Auckland), Jeannie Sibun, Minoo Ghadiali (Counties Manukau), Bronwen Radford (Bay of Plenty), Craig Scott, Simon Perry (Waikato), Claire Weir (Taranaki), Greg Meade (Hawke's Bay Poverty Bay), Dianne Farmer, Lin Tozer (Manawatu), Sam Rossiter-Stead (Wairarapa), Mark Berge, Sandy Turner (Wellington), Brent Cheyne, Stephen Fryer (Nelson/Marlborough), Wayne Rollinson, Janice Rennell (Canterbury/West Coast), Peter Deans (Otago), Geoff Finnerty, Bev Catto (Southland)

***Guests***

Lesley Huckins – FINA Technical Committee, Margaret McKee, Jackie Stanley, Kayelillico Mace

***SNZ Staff***

Christian Renford (CEO), Mark O'Connor, Marge Hocken, Rebekah Erkens, Luis Villanueva, Amanda Stead, Donna Bouzaid

## 1. INTRODUCTIONS

John Mace opened the 123<sup>rd</sup> Annual General meeting and started with a welcome to all (regional delegates, observers, life members, guests, the SNZ Board and SNZ Staff).

Christian Renford then confirmed we have a quorum for the AGM.

Procedural rules were then stated and the Agenda for the meeting was explained.

### APOLOGIES

Apologies for being absent were received from John West – FINA TOWSC, Andrew Wood – Taranaki, Norma Williams – Life Member, Merle Jonson – Life Member, Keith Bone, Henrietta Latham – Wellington, Noel Smith – Life Member, Enid Wordsworth

*Moved by **Dianne Farmer (Manawatu)**, seconded by **Mark Berge (Wellington)**.*

***All in favour, Carried***

## INTRODUCTIONS

The Chairman then introduced to all the new Swimming New Zealand Board Members, giving a brief history on each and welcoming them to the team.

### MEMORIAM

The meeting noted the following members who have passed away since last year's AGM:

- Colin Kennedy - Manawatu

Dianne Farmer (Manawatu) gave a brief obituary of Colin's life and meaning to Swimming in New Zealand.

*The meeting then observed a moment of silence.*

## 2. CONFIRMATION OF MINUTES

### 2012 AGM Minutes on 8<sup>th</sup> December 2012

John Mace asked that the minutes of the 2012 Annual General Meeting of Swimming New Zealand held Saturday 8<sup>th</sup> December 2012 be adopted as a true and correct record but asked if there was any discussion on this first.

*Moved by **Jeannie Sibun (Counties Manukau)**, seconded by **Mark Berge (Wellington)** that the Minutes of the Annual General Meeting of Swimming New Zealand held 8<sup>th</sup> December 2012 are a true and correct record.*

***All in favour, Carried***

### 3. REPORTS

John Mace received reports from Chair and CEO of Swimming New Zealand.

- Brent Layton gave the Chair Report.
- This was followed by Christian Renford who gave the CEO Report.

#### ***Discussion – Brent Cheyne, Nelson Marlborough***

- Had a simple query on the Whole of Sport plan.

#### ***Discussion – Teresa Stanley, Auckland***

- Wanted to know the timeframe of the new Regional Constitutions – this was answered as no true ETA yet but updates will be forthcoming as the year progresses.
- Wanted to know the timeframe of the Swimming New Zealand updated Constitution. Again this was answered as no true ETA yet but updates will be forthcoming as the year progresses and hopefully we can next address this timeframe at the next AGM.
- It was noticed that the changes in the recommendations to now keep the Learn to Swim component of Swimming New Zealand but as a separate business entity was approved of by Swimming Auckland even though they would have preferred more discussions with the swimming membership on that change. Brent highlighted the reasons why the decision was able to be made as it was.

#### ***Motion***

John Mace asked that the Chair and CEO Reports be adopted as a true and correct record.

*Moved by **Teresa Stanley (Auckland)**, seconded by **Mark Berge (Wellington)** that the 2012 Annual Report of Swimming New Zealand is a true and correct record and therefore will be accepted and received.*

***All in favour, Carried***

### 4. FINANCIALS

John Mace received the 2012/13 Financial Statements.

The Chair ARF spoke about the Accounts – giving a brief overview of the financials.

***Wayne Rollinson (Canterbury West Coast)*** moved to open the floor for discussions on the financials, seconded by ***Dianne Farmer (Manawatu)***.

**Teresa Stanley (Auckland)** moved to close the Financials, seconded by **Simon Perry ( )**.

**Mark Berge (Wellington)** moved to receive and adopt the 2012/13 Financial Statements, seconded by **Wayne Rollinson (Canterbury West Coast)**.

**All in favour, Carried**

**Brent Cheyne, (Nelson Marlborough)** moved to accept the appointment of Deloitte, Chartered Accountants of Wellington, as SNZ's auditors for the 2013/14 financial year, seconded by **Jeannie Sibun (Counties Manukau)**.

**All in favour, Carried**

## 5. PRESENTATIONS

Luis Villanueva was introduced and gave an update of the High Performance Strategy Report and what it meant with upcoming changes and plans.

Wayne Rollinson (Chair – Swimming Canterbury West Coast) was introduced and gave an update on the recent merger process between Eastern Districts, Canterbury West Coast and Otago.

- Mark Berge commented positively on the amalgamations happening near the Wellington region also.

John Mace then requested Brent Layton to come up and present the Awards.

It was first noted that Enid has permanently stepped down from Swimming New Zealand and the Awards Committee. Enid's replacement is Marlene Morrinson.

John then presented the following awards which were approved by acclamation:

### **Service Awards**

Keith Melvin, Counties Manukau  
Cathryn Tippet, Taranaki

### **Honours Awards**

Liz Aitken, Waikato  
Shona Hutt, Waikato  
Jill Clarke (nominated by NZSCAT), Otago  
Brett Naylor, Canterbury West Coast  
Mark Bone, Auckland  
Mark Saunders, Auckland

## 6. ANY OTHER ITEM OF BUSINESS AS NOTIFIED UNDER RULE 15.3

There were no items of business notified.

**7. ELECTION OF PRESIDENT**

The nomination of John Mace was explained. Motion was presented to accept John Mace as the new SNZ President.

*All in favour, Carried*

Brent congratulated John on his appointment and invited him to the Board table where John verbally accepted his position as President.

**8. GENERAL BUSINESS**

Trust Presentation was then given by Don Stanley.

John Mace then acknowledged the new Swimming New Zealand Board members.

**9. CLOSE OF MEETING**

John Mace then declared the 123<sup>rd</sup> Swimming New Zealand Annual General Meeting closed at 3.17pm.

Signed as a true and correct record:



John Mace

**President**

**Date: 28 September 2014**